



HAMILTON
COMMUNITY
FOUNDATION

For Hamilton, For Ever

September 16, 2009

Dear Friends of the Foundation:

As we prepare for Carolyn Milne's final weeks at Hamilton Community Foundation, I wanted to bring you up to date on the status of the CEO transition.

You may recall that Carolyn advised the Board of Directors in late spring that she would be leaving the Foundation on September 30. At that time, a search committee of the Board was established, and has been working with KCI (Ketchum Canada Inc.) to conduct a national search for a new leader over the summer and early fall.

In the short term, the Foundation is reaping the benefits of having in place both a strong and capable management team and a thorough and carefully-considered succession plan. I am therefore pleased to tell you, on behalf of the Board, that Annette Aquin, CA, Vice-President, Finance & Administration, will be the Foundation's acting President & CEO until our new leader is on board. Annette will be assisted, as always, by Sheree Meredith, Vice-President, Philanthropic Services, and Grace Diffey, Vice-President, Community Relations.

I want to personally thank Carolyn, the team and my Board colleagues for the work they have done, over many years, to ready the Foundation for this day, and thus for a smooth transition of leadership.

Yours sincerely,

Sandra R. Stephenson
Chair, Board of Directors