



How Do We Make This Happen?

1. Small project funding is to be used to support projects identified by resident members/groups in your neighbourhood. These may be groups you are already aware of or new groups. Small projects can be a great way to reach out to residents in your neighbourhood.
2. The resident group will then complete an application form explaining the nature of their project and submit it to the local planning team.
3. The local planning team will use the sample assessment form provided to reach consensus on whether the project should be funded.
4. Once the local planning team has agreed to fund a project, they will request that the funds be released by the financial sponsor for the hub.
5. The resident group will be asked to submit a report at the end of the project (sample provided) which will include an account of how the money was spent.
6. The financial sponsor will provide a report to Hamilton Community Foundation at the end of the year to let us know what was achieved in the community through the use of the small project funding.

